



Englewood Schools

Craig Ferguson  
Principal, Charles Hay World School  
3195 South Lafayette  
Englewood, Colorado 80113  
Phone: 303-761-2433  
Fax: 303-761-8156

September 28, 2011

Dear Parents,

Parent Teacher Conferences will be held at Charles Hay on  
The evenings of October 12 & 13 and all day on October 14, 2011.  
**Conferences will last approximately 30 minutes.**

One of the most significant things we do each year is to meet with you about your child's progress. Since we always have a high turnout at conference time, we appreciate your willingness to work together with scheduling. We will try to give priority to the families with the largest number of children.

Please complete the appointment request and return it to your child's teacher on  
**Monday, October 3, 2011.**

An appointment card will be sent home with your child on Thursday, October 6, 2011.  
If a change in time must be made, please call the school at (303) 761-2433 and we will do our best to accommodate.

We are always available by appointment to meet with you before or after school to discuss your child's progress. During conferences, the principal and specialists will be available to talk with you before or after your regular conference.

Thank you for your continued support!

Craig Ferguson, Principal

Charles Hay World School  
APPOINTMENT REQUEST SLIP FOR PARENT-TEACHER CONFERENCES

*Please complete this sheet and return by Monday October 3, 2011 to your child's teacher. Conferences will be scheduled as requests are received.*

I would like to request the following time:

Wednesday, October 12, 2011    4:00 p.m.-8:00 p.m. \_\_\_\_\_

Thursday, October 13, 2011    4:00 p.m. -8:00 p.m. \_\_\_\_\_

Friday October 14, 2011        8:00 a.m.-12:00 p.m. \_\_\_\_\_

Friday October 14, 2011        12:00 p.m.-4:00 p.m. \_\_\_\_\_

**SPECIALISTS:** I would like to be contacted by:

My child is currently receiving services from the following support specialist(s) and I would like them to attend the conference:

Craig Ferguson, Principal \_\_\_\_\_

Peggy Alway, Psychologist/Counselor \_\_\_\_\_

Kirsten Despain, ELL Teacher \_\_\_\_\_

Laura Bredesen, Special Education Teacher \_\_\_\_\_

Amy Ebeling, Speech/Language Pathologist \_\_\_\_\_

Jamie Askvig, Music Teacher \_\_\_\_\_

Linda Enslow, Art Teacher \_\_\_\_\_

Carolyn Koble, Literacy Specialist \_\_\_\_\_

Dale Lumpa, P.E. Teacher \_\_\_\_\_

Nancy Weiss, IB Coordinator \_\_\_\_\_

I have the following children at Charles Hay School:

CHILD'S NAME:

TEACHER'S NAME:

\_\_\_\_\_  
\_\_\_\_\_

We will do our best to accommodate you during the time you choose but may have to make some changes because of numbers involved.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature



## Englewood Schools

*A Relentless Focus On Learning*

Karen Brofft  
Assistant Superintendent of  
Learning Services & Communications

4101 South Bannock Street  
Englewood, Colorado 80110  
303-806-2003

Dear Families of Elementary School Students:

Monitoring the progress of our students is one of the most important things we do as educators. In addition to regular opportunities to discuss your child's progress through personal conversations, short notes and telephone calls, we have two other more formal methods that we use to communicate student progress throughout the year. Parent/teacher/student conferences and progress reports (report cards) serve as opportunities to provide more comprehensive information on student progress. For elementary students we will continue to have parent/teacher conferences two times per year with the intent of making these face-to-face conferences a more robust opportunity to examine student data and engage in dialog about home and school strategies.

The other form of progress reporting is the more formal progress report that has typically been sent home at the end of each quarter. The primary goal of progress reports (report cards) should be to provide families with a record of incremental progress a student is making toward meeting the learning standard identified by the State of Colorado. In Englewood Schools we believe that progress reporting should not be limited to four times per year, but rather should be part of an ongoing communication plan. In an effort to be more intentional about providing specific information about the progress of elementary students, Englewood Schools will be changing how we formally report to families of elementary school students.

Beginning this school year, we are reducing the number of times we will complete a more formal elementary progress report from four times per year to two. Each student will receive an elementary progress report at the end of first and second semesters rather than receiving a formal progress report each quarter. At the end of the first and third quarter, progress will be reported in the required face-to-face parent/teacher conferences, thus allowing teachers to share detailed data and reports that track student progress on key academic standards.

At the elementary parent/teacher/student conference, you can expect to see results from State assessments, district benchmarks, teacher or curriculum created assessment, and detailed teacher observational data that has been collected. Data will also be provided on behavior. During the conference you and your child's teacher will examine data, discuss targeted interventions designed to meet your child's needs, and provide all involved with an opportunity to discuss both celebrations and concerns.

It is imperative that all parents/guardians attend elementary parent/teacher conferences at the end of first and third quarters. The conference itself will serve as the only formal reporting of progress at the end of the first and third quarters.

As always, teachers are committed to ongoing communication with parents via notes, phone calls and face-to-face conversations throughout the year. If students are not meeting standards and expectations at any point throughout the year, teachers will remain in contact with parents to provide updates on progress. These personal forms of communication are invaluable with regard to providing brief updates that assist teachers, parents and students with the information needed to make adjustments to learning plans along the way. Please note that these changes only apply to elementary school students. Secondary students will continue to receive quarterly progress reports.

We sincerely appreciate your involvement in both the formal and informal methods we will use this year to communicate your child's progress.

Sincerely,

Karen Brofft  
Assistant Superintendent

Brian K. Ewert • Superintendent of Schools

Roscoe L. Davidson Administration Building • 4101 S. Bannock St. • Englewood, CO 80110 • Phone: 303-761-7050 • Fax 303-806-2064



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*A Relentless Focus On Learning*

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Assistant Superintendent of  
Learning Services & Communications

4101 South Bannock Street  
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303-806-2003

Queridas Familias de Estudiantes de Escuelas de Elementary:

Como educadores, tener siempre en cuenta el progreso y avance de los estudiantes es una de las cosas más importante que podemos hacer. Además que las oportunidades normales de comunicarles el progreso de los estudiantes por medio de conversaciones personales, notas breves, y llamadas a casa, tenemos dos medios formales que usamos para comunicarles el progreso de los estudiantes durante el año. Conferencias de padre/maestro/estudiante e informes de progreso (libretas) proveen oportunidades para comunicar el progreso de los estudiantes en una manera más comprensiva. Los estudiantes de elementary tendrán conferencias de padre/maestro dos veces al año con el intento de que estas conferencias sean oportunidades mejores para examinar información acerca de los estudiantes y hablar sobre estrategias útiles para casa y escuela.

La forma formal de informarles del progreso de los estudiantes es el informe de progreso que típicamente se manda a casa a fines de cada cuarto del año escolar. El intento primario del informe de progreso (libreta) debe ser proveer a la familia un record de progreso incremental que el estudiante esta cumpliendo en el gol de lograr los estándares de aprendizaje identificados por el Estado de Colorado. En las Escuelas de Englewood creemos que informarles del progreso de los estudiantes no se debe limitar a cuatro veces por año, sino que debe ser parte de un plan de comunicación común y corriente. Como esfuerzo para ser más intencional en proveer información específico del progreso de estudiantes en elementary, las Escuelas de Englewood cambiarán la manera en que proveen informes formales a las familias de los estudiantes de elementary.

Comenzando este año, vamos a reducir el número de veces que completamos informes de progreso de cuatro veces al año a dos veces al año. Cada estudiante recibirá un informe de progreso al fin del primer semestre y el segundo semestre en vez de recibir un informe cada cuarto. A fines del primer y tercer cuarto se entregará la información del progreso de los estudiantes por medio de las conferencias cara-a cara entre padres y maestros. Esto permite que el maestro comparta detalladamente el progreso del estudiante para ver como ha progresado en áreas claves de los estándares académicas.

En las conferencias de padre/maestro/estudiante de elementary se debe ver resultados de evaluaciones del estado, promedios del distrito, evaluaciones del maestro o el currículo, y observaciones detalladas del maestro. También se proveerá información sobre el comportamiento de los estudiantes. Durante la conferencia usted y el maestro examinarán la información, platicaran sobre intervenciones diseñados para mejor ayudar las necesidades del estudiante y tendrán la oportunidad de compartir preocupaciones y celebraciones por logros ya cumplidos.

*Es de suma importancia que los padres/guardianes asistan las conferencias de padre/maestro a fines del primer y tercer cuartos del año. La conferencia misma será el único reporte formal de progreso a fines del primer y tercer cuartos.*

Como siempre, los maestros están dedicados a comunicación continua con los padres por medio de notas, llamadas telefónicas y conversaciones cara-a-cara durante el año escolar. Si cualquier estudiante no esta alcanzando los estándares y los requisitos de la clase en cualquier momento durante el año, los maestros mantendrán contacto con los padres para proveer información corriente sobre cualquier progreso. Estas formas personales de comunicación son de mucho valor con proveer resultados breves que ayudan maestros, padres y estudiantes con la información necesaria para mejorar los planes de aprendizaje. Por favor tenga en cuenta que solo se aplican estos cambios a estudiantes de elementary. Los estudiantes de Middle y High seguirán recibiendo informes progresivos cada cuarto.

Les agradecemos por estar involucrados en los métodos formales y informales que usaremos este año para la comunicación del progreso de los estudiantes.

Sinceramente,

Karen Brofft  
Ayudante al Superintendente



# Charles Hay World School

## Students Learn About Walking and Biking to School!!!

### In-Class Education

Bicycle Colorado instructors, in collaboration with your P.E. teachers and schools, taught Charles Hay students pedestrian safety skills, cause and effect of traumatic brain injury, how to correctly fit a bicycle helmet, how to perform a bicycle safety inspection prior to riding, rules of the road, bicycle signals, and important decision making skills so that students could understand how to ride more safely.

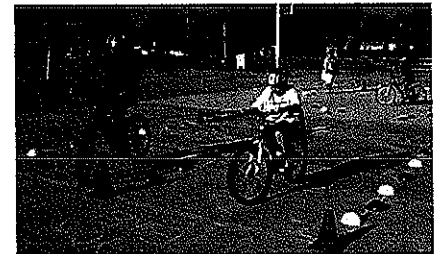


### Bicycle Rodeos

Upon completion of the in-class education, Bicycle Colorado put on a bicycle skills course for all Charles Hay students in grades 2-5 to practice their bike handling skills. The Rodeo includes stations that develop students' skills at crossing intersections, riding in a straight line, practicing turns and controlling/stopping and signaling. All of these skills are key in preventing the most common crashes among children.



**Walking or biking to school is good for your health, the environment, your wallet, your connection with the community, and the safety in front of our school.**  
**Not to mention its fun!!**



**Bicycle Colorado is a membership organization. If you are interested in supporting this program and others like, please join today!**

## Walkin' and Wheelin' Week October 3-7, 2011



### What is Walkin' and Wheelin' Week?

As a part of a federal grant with CDOT and the Englewood School District, Bicycle Colorado works with schools and their communities to plan encouragement programs (e.g. "Walkin' and Wheelin' Week") in each school to encourage students, teachers and parents to continue biking and/or walking to school. Students are encouraged to walk and/or bike to school to improve health, decrease traffic congestion, help the environment, and earn incentive prizes—all while having fun!

### How Can Parents Get Involved?

Safe Routes to School encouragement programs are essential to keeping the walking and bicycling momentum going once the education component is completed. **Parent and teacher involvement is integral to a successful encouragement program.** On the following page, you will learn more about how you can help to get your kids involved in this special week in Englewood schools.

Students who participate in *Walkin' and Wheelin' Week* will be entered to win prizes, including:

**A NEW BICYCLE!!!!**

# Charles Hay World School's *Walkin' and Wheelin' Week*

## Walking School Buses and Bicycle Trains

A walking school bus is a group of children walking to school with one or more adults. It can be informal (two families taking turns walking their children to school) or structured (route with meeting points, a timetable and a regularly rotated schedule of trained volunteers). A variation on the walking school bus is the **bicycle train**, in which adults supervise children riding their bikes to school.

These are both great options but we rely on all of you to make it happen at your school!

**October 3rd: 8:30-9:00 am**

### Walk or Bike to School Day!

- Walk with family and/or friends to school.
- Wear a helmet if biking to school.

**October 3rd: 3-4:30 pm**

### After School Bike Safety Day at Charles Hay

- Kids ride the bike course again!
- All learn about Bicycle Colorado

Bring the whole family out for a fun-filled afternoon!

## Ideas for the Week

- Track your trips on our website: [www.SafeRoutesColorado.org](http://www.SafeRoutesColorado.org)
- Ask your kids what they learned about biking/walking to school.
- Review tips for biking and walking to school safely.
- Ride with your kids to school and/or after school!
- Guide your kids at intersections and crosswalks to reinforce safety.
- Visit a local bike shop to look for safety supplies or to tune-up your child's bike.
- Spend time with your child checking his/her bike over and work together on basic maintenance (does the chain need oil?).
- Use a map to find out how many trips to school it would take to bike/walk across Colorado.

Contact your PTA today if you want to help Charles Hay students celebrate Walkin' and Wheelin' Week!



## About Bicycle Colorado

Bicycle Colorado (BC), a state-wide nonprofit bicycle advocacy agency, led the charge for Safe Routes to School in Colorado by creating and passing a bill in 2004, which enabled state entities to access Safe Routes to School funds. Since the passage of the bill, Bicycle Colorado has successfully educated more than 25,000 students, trained over 50 teachers and continues to expand their programs each year.



**Bicycle Colorado is a membership organization. If you are interested in supporting this program and others like, please join today!**



**BICYCLE  
COLORADO**

1525 Market St, Suite 100  
Denver, CO 80202


Phone: 303-417-1544 x 13  
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[Jenna@BicycleColorado.org](mailto:Jenna@BicycleColorado.org)  
[www.BicycleColorado.org](http://www.BicycleColorado.org)  
[www.SafeRoutesColorado.org](http://www.SafeRoutesColorado.org)

Paul from Paul's Cyclery will be providing mechanical support for student's bikes at Charles Hay on 10/3/11 after school during event.

**Proud sponsors:**



**An EVER-CHANGING world awaits.**  
Are your children ready for it?

 **DestinationImagINation**  
**COLORADO**  
**teaches creativity,**  
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cornerstone 21st-century skills  
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standards at  [www.extremecreativity.org](http://www.extremecreativity.org)



Destination ImagiNation gives your child opportunities to express individuality, solve challenges, and learn skills that prepare him or her for middle school, high school and beyond.

Charles Hay World School has a tradition of strong DI teams. Right now, we are looking to start a third grade team. We need more team members and team managers. Join the fun!

**Interested?** Please complete the following form and give it to Mrs. Tami Nickerson in the main office.

**Questions?** Call or email, Kris, volunteer DI coordinator, at 303-594-8625 or [krisbeisel@msn.com](mailto:krisbeisel@msn.com).

Child's Name: \_\_\_\_\_ Grade: \_\_\_\_ Birth date: \_\_\_\_\_

School: Charles Hay World School

Address, City and Zip: \_\_\_\_\_

Parent's Name(s): \_\_\_\_\_

Home Phone: \_\_\_\_\_ Parent cell or work phone: \_\_\_\_\_

Parent's email: \_\_\_\_\_

☐ I am interested in being a team manager or co-team manager. Please call me to discuss team managing. (DI teams don't happen without team managers, please consider volunteering – Kris, our district coordinator, promises that she will help you).

